



Charters Towers Rugby Union Football Club Inc.  
*"taking country rugby to another level"*

## ANNUAL GENERAL MEETING

February 13, 2011 - Clubhouse

Opened - 11:20 pm

**Present** - Ted Vinson, Cathy West, Norah Vinson, Chris Kirkwood, Dale Larpent, Debby Weston, Libby Lynch, Barb Madigan, Russell West, Natasha Mossman, Troy Lessells, Graeme Harding

**President stated that all officers must either be or plan to quickly be financial members (this could be life member, playing member or social member)**

**Chairman** - Ted Vinson (with Chris Kirkwood during election of President)

**Apologies** - Nick Bailey, Jon Harrison

**Motion** - 'That the apologies be accepted.' Chris Kirkwood -, seconded - Debby Weston, carried.

**Previous AGM Minutes** -

**Motion** - 'That the minutes from the 2010 Annual General Meeting as circulated be accepted as a true and accurate record' Dale Larpent -, seconded Cathy West -, carried.

No business arising from the minutes.

**President's Report** - T Vinson - **to be sent** -

**Motion** - 'That the President's report be adopted as presented.' - -, seconded - -, carried

**Treasurer's Report** - D Weston - **to be attached when received as electronic copy**

**Discussion:**

Some points the auditors raised -

- GST registered - once the club reaches \$150,000 financial dealings per year, it is required to be GST registered, so auditors suggest we think about it now (we are currently ~\$126,000)
- asset register - none since 2002, suggest making one this year
- sundry account overused
- validation of property - not done for 3-4 years
- bar takings were significantly different - this was said by auditors even though they were told that in previous years the bar and canteen takings were listed together, this past year they were separated
- stocktakes should be done at end of year

A few points from the treasurer's report - entire report is printed out in detail and available for anyone to look at:

- At 11/1/2010, club had \$19,722 in the bank
- ~\$3,500 loss for the year, based simply on money in/money out
- Upkeep and maintenance costs for the year were \$31,394 of which much was grant money and included car park restoration, water heating system upgrade, line marker, aerator as major costs
- Bus costs to club (after subtracting players' contributions) were ~\$8,500

- Bar (\$600) and canteen (\$2,400) together made a profit of ~ \$3,000
- the Sunday raffles are a good source of income for the club

**Motion** - 'That the treasurer's report for 2010 be accepted - Libby Lynch, seconded - DL - carried

**Audit summary for 2010 presented - received electronic version only so far**

**Motion** - 'That the audit for 2010 be accepted - D Weston, seconded - \_\_\_\_\_ - carried  
**to be accepted after its arrival**

### **Committee Reports for 2010 -**

**Grounds and Buildings** - restored car part after flood damage, electrical hot water system installed, oven fixed, new line marker and aerator helped greatly with field - need to continue regular maintenance of grounds and buildings

**Bar** - not as good financially as other years due to limited number of senior games - was good to have the float separate from the canteen - would be good to have a roster for the bar, the canteen had one and it worked well

**Canteen** - was better financially than the bar - Jon Harrison did most of the coordination of the canteen (other than rosters) - will need someone else to do it this year as Jon will be unable to continue due to other commitments

**Merchandise** - Libby handed in the stocktake (attached) - merchandise has gone well, polo shirts are probably the only things needed to purchase in 2011 - \$12,973 in merchandise still on hand

**Recruiting** - sign-on was from 9-11 this morning - went well, junior managers are happy with the numbers of players and there are more to come

**Seniors** - not as many seniors signed up, they often will join closer to actual beginning of season - Under 19s will go ahead

**Juniors** - going well, coaches and managers need to negotiate training times and fields - make more use of the far side of the main field and use second field more - Jon H is getting a quote for basic lighting for second field - need to highlight and adhere to Code of Conduct this year and be strict on inappropriate behavior by any persons

### **Election of Officer Bearers**

#### **Chris Kirkwood to chair during election of President**

**President** - Chris Kirkwood nominated by Libby Lynch, seconded by Dale Larpent - accepted - no other nominations - appointed

**Vice President** - Jon Harrison nominated by Cathy West, seconded by Dale Larpent - accepted via email - no other nominations - appointed

**Treasurer** - Libby Lynch nominated by Ted Vinson, seconded by Dale Larpent - accepted - no other nominations - appointed on condition that Deb Weston helps her get going and helps out when Libby is away during the year

**Secretary** - Cathy West nominated by Ted Vinson, seconded by Dale Larpent - accepted - no other nominations - appointed on condition Barb helps her

**Committee members** - Stu Buchanan nominated by Cathy West, seconded by Dale Larpent - accepted  
Troy Lessells nominated by Ted Vinson, seconded by Dale Larpent - accepted  
Ted Vinson nominated by Troy Laselles, seconded by Dale Larpent - accepted  
Graeme Harding nominated by Libby Lynch, seconded by Dale Larpent - accepted  
Natasha Mossman nominated by Ted Vinson, seconded by Dale Larpent - accepted  
Barb Madigan nominated by Cathy West, seconded by Dale Larpent - accepted

No other nominations - all six appointed as 'ordinary' committee members

### **Appointment of Support Committee Members 2011**

**Registrar and Membership** - Cathy West

**Club Captain** - Stu Buchanan if he is willing

**Merchandise Coordinator** - Natasha Mossman

**Coaches and Managers** - as per sign-on sheet to be attached

**Sponsorship Coordinator** - Jon Harrison

**Grounds and Building Coordinator** - Ted Vinson to be helped by others

**Social and Functions Coordinator** - Natasha Mossman

**Junior Representative** - TBA

**Bar and Licensing Coordinators** - Ted Vinson (license in his name) and Troy Laselles

**Knackered Bulls Representative** - TBA

**Coaching convenor** - Ted Vinson

**Canteen convenors** - Natasha Mossman and Rebecca Kirkwood

**TENZ Coordinator** - to be decided later in the year

### **General Business**

**Deb** - will set up a box with audit stuff for 2010 when audit comes back - fans for upstairs? Dale will check out about wall fans

**Natasha** - canteen for tenz? Norah will coordinate canteen for last two nights of the tenz

**Norah** - some field lights have been turned around, probably by cyclone - she will discuss with Dan Withers whether these can be fixed and bulbs replaced through disaster grant funding (also ceiling cornices)

**Ted** - any committee members or coaches who need keys are to email Ted so he can get more cut - gave background on Sunday raffles at the Enterprise (12:30-1:30) and stated they are worth several thousand dollars per year to the club without a lot of work - Under 19s, led by Graeme and Russell, are asked to help with the raffles this year, any others who wish to help are of course welcome - raffles are to be announced at the Tenz on Friday nights - Phil Walsh has taken over Adevilles and is able to help with referring - he is also a coach but cannot commit to coaching this year - is willing to help fix up sprinkler system - Luke's report should be coming soon and then we will discuss it

**Barb** - need to get income to help pay for bus - suggestions were made to have junior players and parents help more with raffles, etc, specifically designated for bus hire

#### **Auditor 2011**

**Motion** - 'That WHK-TCM Smith Audit partnership be retained as auditors for the 2011 year.' - discussion held to look into other auditors first

**Next committee meeting** - March 7, 5:30 pm, clubhouse

**Meeting closed - 12:31 pm**  
**Chris Kirkwood, President**